NMIS Consumer Notice

This Agency may receive funding to provide services for homeless and near homeless individuals and their families. A requirement of some funding is that the Agency participates in the Nebraska Management Information System, which collects basic information about clients receiving services from this Agency. This requirement was enacted in order to get a more accurate count of individuals and families who are homeless and to identify the need for different services.

We only collect information that we consider to be appropriate. The collection and use of all personal information is guided by strict standards of confidentiality. A copy of our Privacy Notice describing our privacy practice is available to all consumers upon request.

You do have the ability to share your personal information with other area agencies that participate in the network by completing a “Release of Information” form. This will allow those agencies to work in a cooperative manner to provide you with efficient and effective services.

Public Notice (Federal Register / Vol. 69, No. 146) / Effective August 30, 2004

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| **Summary Required Elements & Documents** |
| **Privacy Policy:** This document outlines the minimum standard by which an agency collects, utilizes, and discloses information. | Agencies must adopt a privacy statement which meets all minimum standards. It must be posted on your Agency’s local website (if available). |
| **Consumer Notice:** This posting explains the reason for asking for personal information and notifies the client of the Privacy Policy. | Agencies must adopt and utilize a Consumer Notice posting. The NMIS Consumer Notice (Appendix E) meets all HUD requirements. |
| **Client Release of Information:** This form must be signed by all adult clients. This gives the client the opportunity to refuse sharing of their information with other agencies within HMIS. | Client signatures are required prior to inputting information in HMIS in a manner that is shared. Agencies must “lock” or restrict access to others if consent is not obtained. |